

16.3.2
Board Report
Meetings 12th May 2016
2nd June 2016

2nd July 2016



Introduction

1. Since the last National Council meeting two Board meetings have taken place.

2. Board Meeting 12th May 2016

An extra Board meeting was called for the 12th May to review the latest Government Strategy, re-look at Mission 2025, and review priorities for the short and medium term. The Board also welcomed input from Alan Ransome who submitted an informative paper.

Detailed below were the priorities identified by the Board. It is important to be aware that:-

- Other important work will continue
- These were to be discussed by Operational staff to understand resources to deliver
- They had to be overlaid against Mission 2025
- They had to be overlaid against the Sport England strategy which had not been published at the time of the meeting

Short Term	Long term
1) Clubs <ul style="list-style-type: none"> a. Database b. Audit c. Communications 	1) Membership <ul style="list-style-type: none"> a. Develop
2) Membership <ul style="list-style-type: none"> a. Benefits b. Drive/grow c. Define categories 	2) Leagues <ul style="list-style-type: none"> a. Inform share/best practice
3) Participation <ul style="list-style-type: none"> a. Information b. Measurement for own use 	3) Priority Zones v area development right balance
4) Comms <ul style="list-style-type: none"> a. Pro Active PR b. Rio c. Paras 	4) Schools <ul style="list-style-type: none"> a. Link with clubs b. Facilities c. Juniors d. ESTTA
5) Schools – primary school premium	5) Finance <ul style="list-style-type: none"> a. Develop Diverse revenue sources
6) Workforce – Increase/support/train	Commercial links

The meeting on the 2nd June had been diarised and followed the standard format.

Background

3. The meetings are split into four distinct sections:-
 - a. Regular update papers from the Chairman, Chief Executive, Head of Operations (including finance, risk and governance) and a National Council Update.
 - b. Dashboard and Decision papers – the Dashboard provides the Board with a snapshot of progress against the annual operation plan. The full operation plan is provided to the Board on a 6 monthly basis (March and September).
 - c. Discussion papers – Strategic discussion papers which help set the direction of the organisation.
 - d. Papers for Information – papers which provide background to work that is going on but not for discussion at that particular meeting. These are not presented at the meeting but any questions about these papers are fed ‘off line’ directly back to the author

Regular Updates

4. **Chairman’s update** – Sandra spoke about her visits to a number of AGMs and how she was struck by the commitment, enthusiasm and drive of committee members and volunteers and the difference they made to the sport.
5. **CEO report** – Sara introduced Mark Taffler the new Head of Commercial and detailed some of the impact he had had in the short time he had been with the organisation.
6. Sara then went on to inform the Board that later that morning the BOA would be announcing that Great Britain has qualified a men’s team for the Rio Olympics and that Sam Walker had been selected as the third team member and Tom Jarvis as a traveling reserve. This was acknowledged as fantastic news.
7. Since the release of the new Sport England strategy the staff were continuing to work closely with the Sport England relationship manager, however the Investment Guidance had not yet been released. Timelines around submissions were not clear.
8. **Head of Operations report** – Key reports were provided in respect of finance, governance, risk, safeguarding and ethics and complaints. The year-end accounts were presented and Keith Thomas provided an over view of key aspects of the figures. The Board agreed the accounts and Sara and Keith were authorised to sign them.
9. **National Council Update** – A full report of the April National Council meeting was made along with an update around the reaction to the affiliation fees paper. The Board were pleased to note the positive response the paper received but also noted the caution raised by a number of National Councillors.

Dashboard and Decision papers

10. **Dashboard/Operation Plan** – An update of the Dashboard was provided. A discussion took place about the development of Talent Development Centres (TDC), the expansion programme and geographical locations of the TDCs. Whilst location was an element of

the assessment process there were other factors to consider. Other iterations of TDCs were being reviewed to allow 'virtual' TDCs to be established. The Board would be kept informed.

Coach licence numbers were also discussed with the new portal and means of communication having a positive impact and numbers were going up.

11. **Facilities Strategy** – The principles of the 16/17 funding were presented along with the proposed initial budget allocation. These were agreed by the Board along with the confirmation that the strategic priorities outlined in the facility strategy were still appropriate. The full details are now on the Table Tennis England website.
12. **Network Review** – The initial discussion was around the role of the County and British League conferences – it was recommended that a discussion took place with the relevant Chairmen to understand if improvements could take place.
13. A review had been undertaken of the role of the Regions where a questionnaire had been answered by relevant parties – the report had now been produced and would be discussed with key Board members and the Regional Forum Chairman in the near future.
14. An update of the Network Group was provided and it was agreed that the current Individual advisors would continue for a further 2 years with the exception of Tony Catt whose role had been completed - Tony Catt was thanked for his input and hard work.
15. Individual advisors were agreed and appointed for procurement

Papers for Discussion

16. **Mission 2025 Strategy** – Following the Board meeting 12th May, the publication of the Sport England Strategy publication and the Senior Leadership Team away to discuss the Mission 2025 strategy the Board meeting then focused on reviewing, sharpening and challenging the strategy. Each of the 4 pillars, Places, People, Participation, and Performance were discussed along with the Core aspects of the business. It was important to review the document as the initial part of the Sport England funding process was the submission of the strategy along with 4-5 pages on how the strategy linked to Sports England's focus and outcomes. It was acknowledged that there would be inevitable 'friction' between Mission 2025 and Sport England's requirement but it was important to stay true to the sport.
17. Once the amendments had been made the strategy would be reviewed by the staff and Board before being submitted to Sport England.

AOB

18. New Competitive Table Tennis regulations were agreed.
19. The Board wished all those going to Rio, including BTTAD congratulations and all the best.